



**Douglas County Appraisal Department
8700 Hospital Drive, Douglasville, Ga. 30134
770-920-7228
Property Combination or Split Request**

Date of Request: _____

Owner's Name: _____

Mailing Address: _____

Site Address: _____

Daytime Phone: _____

Split **Combine**

Parcel Number:

Split out of _____ and combine with _____

New parcel number _____

Deed Book Deed Page

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Survey Conservation Use Covenant

Plat Book Plat Page

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County City (VR; D'ville; Austell)

Douglas County acknowledges that a property owner may desire to modify parcel(s) for tax purposes. As a result of changing land for tax purposes, the new parcel may not meet requirements of the County's **Unified Development Code (UDC)**. In order for any such request to be granted, all of the following must be true:

- Deed work and surveys must be recorded with the Douglas County Clerk of Superior Court.
- When combining parcels, title to all parcels must be held in the exact same name.
- All parcels must be contiguous and located in the same tax district (either city or county).
- No more than one dwelling may be located on one parcel of land.
- Property must meet the legal lot requirements for that area.
- Prior approval from the Douglas County Appraisal Department must be given before splitting or combining parcels that are in the conservation use covenant. Failure to do so could result in a large penalty.
- Outstanding taxes must be paid before any new split or combine can be approved

To find out if your proposed parcel meets the criteria of the Unified Development Code, please contact the Planning and Zoning Department at 770-920-7241 (County Parcels only).

Owner's Signature _____

Date _____

Department Approvals (For internal use only):

Planning and Zoning (City or County)	Date	Geographic Information Systems	Date
Appraisal Department	Date	For Digest Year _____	