

## 8 December 2022 Board Meeting Minutes

*Board members present:* Myesha Good, Maurice Hurry, Michele Crochetiere, Kevin Evans and Bob Proctor

*Staff present:* Tesha Green, Philbert Smith, Heather James and Malcolm Unvala

*Legal Counsel present:* Leslie Suson

### Call to Order

Mrs. Good called the meeting to order at 5:05PM.

### Approval of Agenda

Mrs. Good requested a motion to approve the agenda. Mr. Proctor made the motion and Mr. Hurry seconded. The agenda was approved unopposed.

### Citizen Comment

There were no citizen comments.

### Approval of Minutes for 10 November 2022 Monthly Board Meeting and 15 November 2022 General Election Certification

Mrs. Good requested a motion to approve both sets of minutes. Mrs. Crochetiere made the motion and Mr. Proctor seconded. Both sets of minutes were approved unopposed.

### Felon Hearings

Mrs. Green announced that the felon process was suspended for the month of December due to the Runoff election and it will resume before the January board meeting.

### Office Operations report

Mrs. Green extended her thanks to all of the poll workers, area managers, transportation staff, support staff and all associated with the elections process in Douglas County for continuing its tradition of carrying out excellent elections and all they do for the citizens of Douglas County.

Mrs. Green noted that Provisional ballots and UOCAVAs have until the close of business on Friday, 9 December to submit their ballot or any documentation required to cure their

ballot for it to be counted. Certification of the election will occur at 4:00PM on Monday, 12 December at the Douglas County Courthouse.

Mrs. Green explained that in observance of the holiday season, the Elections office will be closed from 19 December through 27 December. Office staff could still be reached remotely through email at [bdofelections@douglascountyga.gov](mailto:bdofelections@douglascountyga.gov).

Mrs. Good thanked Mrs. Green and the rest of the staff for their hard work during the General Election as well as the runoff election and ensured all Douglas County citizens that wanted to vote were able to fairly and quickly.

### Old Business

Mr. Unvala noted that during the last board meeting, legal counsel was asked to review policy regarding voters and candidate challenges for the Board of Elections. At the same time, the office will be reviewing the current Board of Elections By-Laws for any necessary changes to be presented at the January Board Meeting and voted on during February's meeting.

### New Business

Mrs. Green announced that the Elections Office will begin the process of looking for new accommodations to relocate the department beginning in January.

Mrs. Green extended thanks on behalf of the office staff to Robert Proctor for eight years of dedicated service to the citizens of Douglas County to ensure that free and fair elections exist in Douglas County and noted that this would be Bob's final Board Meeting.

Mrs. Good extended her thanks and well-wishes to Mr. Proctor for his service and Mr. Proctor thanked the Board and the office.

### Executive Session

Mrs. Good requested a motion to move into Executive Session at 5:06PM. Mr. Hurry made the motion and Mr. Proctor seconded. The motion passed unopposed.

Mrs. Good requested a motion to move back into general session at 5:25PM. Mr. Proctor made the motion and Mr. Evans seconded. The motion passed unopposed.

Mrs. Good announced that a potential litigation matter was discussed and that no vote was taken.

### Board Member Concerns

There were no board member concerns.

### Adjournment

Mrs. Good announced that the certification meeting would be on Monday, 12 December at 4:00PM and the first board meeting of 2023 would be on 12 January 2023 at 5:00PM.

The meeting was adjourned at 5:27PM.